

NICKEL DISTRICT CONSERVATION AUTHORITY



MINUTES OF THE GENERAL BOARD MEETING

Thursday, October 14, 2021

Via MS Teams

Commenced: 4:32 p.m.

Adjourned: 6:45 p.m

PRESENT: Steve Kaufman, Chairperson
Jennifer Davidson
Mike Jakubo
Joscelyne Landry-Altman
Geoff McCausland

ALSO PRESENT: Carl Jorgensen, Secretary –Treasurer, General Manager
Melanie Venne, Staff
Madison Keegans, Source Protection Project Manager
Bailey Chabot, Watershed Planner

REGRETS: Lin Gibson
Bill Leduc

1. Chairperson Steve Kaufman opened the meeting and welcomed everyone. He started the meeting by acknowledging a very generous donation by Ramakkos Source for Adventure of \$15,000 over three years to the Nickel District Conservation Foundation for trail maintenance.

As will be discussed further in the meeting, the Regulations Review Committee met on October 13, 2021. Steve thanked the Committee members who attended.

2. No declarations of conflict were made.
3. Adoption of Agenda/Addition to Agenda

Carl made a few minor amendments to the agenda: removing one subsection of 5.g) and adding the Regulations Review Committee meeting results under new business.

Resolution 2021-80

Jakubo – McCausland

That the agenda of the October 14, 2021 General Board Meeting be adopted as amended.

Carried.

4. Previous Meeting Minutes

a) Adoption of Minutes of September 9, 2021

Resolution 2021-81

Davidson - Jakubo

That the minutes of the September 9, 2021 General Board Meeting, as circulated and reviewed, are approved.

Carried.

b) Business arising from minutes

As mentioned at the last board meeting, Conservation Sudbury solicited bids for an auditor in tandem with the City of Greater Sudbury. The winning proposal was from KPMG LLP. The commitment to this auditor is for three years with a possible extension to five years

Resolution 2021-82

Jakubo – Landry-Altman

Given that the firm was the successful firm in a competitive process and,

That the firm is qualified to undertake audit services in compliance with the standards of the Public Sector Accounting board, be it resolved,

That KPMG LLP, led by Account Manager Tiffany Cecchetto, is appointed as auditor for the fiscal year ending December 31, 2021.

Carried.

5. Source Protection Authority Meeting

Madison Keegans, Source Protection Program Manager, conducted a short Source Protection Authority meeting.

Resolution 2021-83

Jakubo - McCausland

That we now leave the meeting of the General Board of the NDCA and commence a meeting of the Sudbury Source Protection Authority.

Carried.

6. General Business

a) Permission under Section 28/29 Report

Resolution 2021-84

Jakubo – Davidson

That the report for permits issued under Sections 28 and 29 of the Conservation Authorities Act during the month of September 2021 is received.

Carried.

b) Appointment of a Provincial Offenses Officer

Resolution 2021-85

Davidson – McCausland

Be it resolved that Phillipa Cryderman is appointed as a Provincial Offenses Officer for the purposes of enforcing regulations made pursuant to Section 28 and 29 of the Conservation Authorities Act and for purposes of enforcing the Trespass to Property Act as it pertains to all lands owned by the Nickel District Conservation Authority.

Carried.

c) Adanac Ski Hill Development

The land upon which the Adanac Ski Hill operates is owned by Conservation Sudbury. The lease with the Authority requires that the tenant (City of Greater Sudbury) seeks approval from the owner for any development. The City has provided details about the renovation and addition to a structure located at the base of the hill by the chairlift.

Resolution 2021-86

Jakubo – Davidson

That the General Board supports the proposed renovation and addition to a structure at the City of Greater Sudbury's Adanac Ski Hill.

Carried.

d) COVID-19 Safety Plan

Madison Keegans presented the COVID-19 Safety Plan. This document is required by law for all workplaces. The document presented applies to all indoor workplaces of Conservation Sudbury.

Resolution 2021-87

Jakubo – Davidson

That the COVID-19 Safety Plan is adapted as presented in the staff report dated October 7, 2021.

Carried.

e) COVID-19 Vaccination Plan

Madison also presented the Conservation Sudbury vaccination policy. Proof of vaccination or proof of a medical exemption for all staff, volunteers or board members attending in person meetings will need to be received by November 15, 2021.

Resolution 2021-88

Landry-Atlmann - McCausland

That the Board receives the staff report dated October 7, 2021 on the COVID-19 Vaccination Policy,

And further, that the Conservation Sudbury COVID-19 Vaccination Policy be accepted and implemented as of October 15, 2021.

Carried.

f) Changes to the Regulation Review Hearing Guidelines

Melanie Venne presented some of the minor changes to the Section 28 Regulations Review Hearing Guidelines. The suggested wordings were provided by Conservation Ontario and adapted with local context in mind. The guideline changes also included the inclusion of an alternate member, as was voted on at the September board meeting.

Resolution 2021-89

Landry-Altman– McCausland

That the General Board receives and accepts the changes to the Conservation Authorities Act Section 28 Hearing Procedures

Carried.

g) Changes to the Conservation Authorities Act

a. Section 29 and Governance Regulation

Three new regulations in the Conservation Authorities Act review were recently posted to the Environmental Registry of Ontario. These regulations:

- Define the mandatory programs and services to be delivered by Conservation Authority (O. Reg 686/21);
- Set out a transition plan and timelines for agreements to be made for non-mandatory programs. (O. Reg 687), and;
- Set out rules of Ontario for Conservation Areas under one regulation, whereas before the Conservation Authorities all had separate regulations for their Conservation Areas (O. Reg 688/21)

These regulations require a lot of reporting and the topic will be brought forward regularly to the Board. There was a lot of discussion amongst Board members about how certain programs of the Authorities fell and what the next steps are.

h) Early Budget Considerations and Financial Report

Carl spoke briefly about the profit and loss document that was shared to the board members. Board members asked about predictions about the expenses for the last quarter of 2021. There was a good conversation about other potential revenue sources. Carl will present the 2022 proposed budget to the audit and finance committee in the next few weeks, and then to the General board in November for discussion and approval.

Resolution 2021-90

Jakubo – Landry-Atlmann

That the Board receives the financial update as of September 1, 2021 and provides direction to staff to present the draft 2022 budget to the Audit and Finance Committee and that the committee recommends a budget for approval at the November 10 meeting.

Carried.

6. New Business

a) Next Board Meeting

The November board meeting will deviate from the normal schedule and be held on Wednesday November 10, since the Thursday is a statutory holiday. A meeting notice with the Teams link will be send via email.

b) Regulations Review Committee Meeting, October 13

The Regulation Review Committee met on October 13 to discuss two files. One file was concluded at the meeting, with the appeal of the proponent accepted. The TeraNorth Construction request for a 5 year permit was granted.

Resolution 2021-91

Davidson - McCausland

Given that the Regulation Review Committee (RRC) met with the applicant's agent at a public hearing conducted on the Microsoft Teams platform on October 13, 2021, and that the agent and Authority staff were provided ample opportunity to explain their positions, to ask and respond to a variety of questions, and

Given that the RRC deliberated in-camera based on the information provided to them, and reached a decision that supported the applicant's position at that time, therefore

Be it resolved,

That Conservation Sudbury permit number 2021-76 be extend to expire August 14, 2026, which is 5 years from the date on which it came into effect, as recommended by the RRC at the hearing held on April 14, 2021, and

That the conditions of permit 2021-76 remain unchanged.

Carried.

7. In Camera

Resolution 2021-92

Davidson – Landry-Altman

That we go in-camera at 6:22 p.m.

Carried.

At 6:40 p.m. the Members concluded the in-camera portion of the meeting. There were no forthcoming resolutions

8. Adjournment

Resolution 2021-93

Landry-Altman - Jakubo

That we do now adjourn.

Carried.