



## **Camp Bitobig – COVID-19 Policy and Protocols**

*Last Updated: February 24, 2023*

The policies and procedures outlined below are meant to provide a safe environment for participants, their families, and staff while staying true to our values and quality of programming at Camp Bitobig.

We're committed to providing an environment that is fun, engaging and safe. Doing so offers no absolute guarantee that you or your child will not be exposed to COVID-19.

Families and participants shall review and consent to the below policies and procedures. In addition to agreeing to these COVID-19 policies and procedures, participants and families will be required to review and agree to abide by our code of conduct (Appendix A).

There are currently no guidance documents on COVID-19 requirements by the Ministry of Health or PHSD. However, if guidance documents are provided at any point in time, then this document will be updated to reflect these.

### **Daily Screening**

- Participants are requested to screen daily using the online tool at home (<https://covid-19.ontario.ca/school-screening/>)
- Staff will also screen before arriving at work.
- Individuals displaying symptoms of COVID-19 (fever, cough, shortness of breath/difficulty breathing, etc.) will not be permitted to attend that day's program and will be encouraged to get tested. They will not be permitted to return until they are symptom free for 24 hours, or 48 hours from the last episode of vomiting or diarrhea.

### **Bus Transportation and Parent Drop Off**

- Masks will be recommended but not mandatory for campers while on the bus.
- Eating and drinking will not be allowed on the bus.
- Camper drop-off at Lake Laurentian Conservation Area will happen at the designated area near the parking lot.

### **Handwashing, Cleaning and Disinfecting**

- Hand hygiene will be practiced at regular intervals and during natural breaks in programming. Hand washing stations and alcohol-based hand sanitizer will be easily accessible to all participants and staff. Hand sanitizer will be approved for use in Canada and be at least 60% alcohol. Hand washing with soap and water will be the preferred method of hand hygiene for participants.
- High-touch surfaces will be cleaned and disinfected daily.

## **Indoor Spaces**

- The Nature Chalet and its washrooms will only be open to Camp Bitobig participants and staff.
- Masks are recommended but not mandatory for participants when accessing the indoor space.
- Staff when indoors will always wear a medical mask.

## **Suspected Cases or Symptoms of COVID-19 and Refunds**

- If screening identified any symptoms of COVID-19, the child will not be allowed to attend camp. They will not be permitted to return until they are symptom free for 24 hours, or 48 hours from the last episode of vomiting or diarrhea.
- Children displaying symptoms of COVID-19 (fever, cough, shortness of breath/difficulty breathing, etc.) during camp will be isolated in a designated place (outdoors, weather permitting) with a staff member, and must be picked up within an hour. They will not be permitted to return until they are symptom free for 24 hours or 48 hours from the last episode of vomiting or diarrhea.
- If a child cannot attend camp due to symptoms, then a pro-rated refund will be issued for any full days of camp missed.

## **Sick Staff**

- If a staff member becomes ill while at work they will put on a medical mask, maintain physical distance from all others, inform their supervisor, and return home immediately. The workplace screening tool will provide further direction about testing, isolation and return to work.

## **Confirmed Case**

- In the event of a camp closure, participants will receive a pro-rated refund for any remaining full days of camp. Closures may happen suddenly, but staff will endeavor to communicate with all participants as soon as information is received. Complete camp closure would occur due to operational reasons, such as insufficient staff to support camp.



## **Appendix A - Camp Bitobig Code of Conduct**

At Camp Bitobig, we strive to provide a fun, safe, and respectful environment for all of our campers. We believe that every child has an equal right to have an excellent camp experience. Camp Bitobig has a zero-tolerance policy towards violence, bullying and harassment. Please remind your child that if they do notice or experience such behaviour from another camper, they should inform their counsellor or any other staff member immediately so the situation can be properly addressed. The Education Program Manager will expel any camper who is a threat to themselves, a fellow camper, staff member, or guest. Parents/Guardians will be notified and required to pick up the child. A refund will be issued for any full days not attended.

### **Your child must:**

- Be able to take instruction and follow direction from camp staff and other instructors or service providers.
- Behave in a manner that does not negatively affect another camper's experience.
- Demonstrate, through words and actions, respect for the safety, feelings, and personal integrity of themselves and others, and understand that they may not physically or verbally hurt others.
- Respect Camp Bitobig equipment/property and other campers' property.
- Respect the natural environment and all the living things that call the Lake Laurentian Conservation Area home.
- Remain within instructed boundaries unless accompanied by a member of camp staff.

These guidelines are for the protection and benefit of all campers. Any violations can result in immediate expulsion from camp.

## **Appendix B – COVID-19 Screening Questionnaire**

Screening questionnaire must be completed by all participants of Camp Bitobig, parent/guardians dropping off or picking up their child, and staff. Please answer honestly. *Please use online tool at <https://covid-19.ontario.ca/school-screening/>.* PDF of the screening tool is attached below.

If your child does not pass the screening, please call Camp at 705-674-8904 or email [daniela.stuewer@conservationsudbury.ca](mailto:daniela.stuewer@conservationsudbury.ca) immediately. Your child cannot attend Camp today.