

# NICKEL DISTRICT CONSERVATION AUTHORITY



## MINUTES OF THE GENERAL BOARD MEETING

**Thursday November 21, 2024**

Via MS Teams

Commenced: 4:44 p.m.

Adjourned: 5:17 p.m.

MEMBERS PRESENT: Steve Kaufman, Vice Chair  
Michel Brabant  
Pauline Fortin  
Jocelyne Landry-Altman

REGRETS: Eric Benoit  
Jennifer Davidson, Chair  
Bill Leduc

ALSO PRESENT: Carl Jorgensen, GM, Secretary-Treasurer  
Konrad Wiltmann, Conservation Areas Supervisor  
Melanie Venne, Staff

1. Vice-Chair Kaufman opened the meeting once quorum had been achieved.
2. No declarations of conflict of interest were made.
3. Adoption of Agenda/Addition to Agenda

**Resolution 2024-68**

**Brabant - Fortin**

*That the agenda of the November 21, 2024, General Board Meeting be adopted as circulated.*

**Carried.**

4. Previous Meeting Minutes

- a) Adoption of Minutes of October 10, 2024

**Resolution 2024-69**

**Fortin – Brabant**

*That the minutes of the October 10, 2024 Meeting of the General Board, as circulated and reviewed, are approved.*

**Carried.**

5. General Business

a) Permissions Under Section 28/29

**Resolution 2024-70**

**Kaufman - Landry-Altmann**

*That the report for permits issued under Sections 28 and Section 29 of the Conservation Authorities Act during the months of October 2024 is received.*

**Carried.**

b) Data Retention Policy

Carl discussed the distributed staff report and attached data retention policy. The previous data retention policy was created in the 1990s and required updating. The policy was created in coordination with other conservation authorities and is an important document to update for public organizations.

**Resolution 2024-71**

**Brabant -Fortin**

That the Board approves the Record Retention Policy and Schedule and that the policy become effective immediately.

**Carried.**

c) Conservation Area Land Strategy

Melanie introduced the Conservation Area Land strategy which is intended to set forth objectives to inform decision making on lands owned by Conservation Sudbury. The document was a mandatory requirement as part of changes to the *Conservation Authorities Act* and is currently posted for public consultation. The document will be back at the December meeting for final approval.

**Resolution 2024-72**

**Landry-Altmann - Kaufman**

That the Board receives the staff report on the Conservation Area Land Strategy, dated November 15, 2024.

**Carried.**

6. In-Camera

**Resolution 2024-73**

**Fortin – Landry-Altmann**

*That we go in-camera at 5:07 p.m.*

**Carried.**

There were no resolutions or direction to staff coming from the closed session.

7. Adjournment

**Resolution 2024-74**

**Brabant – Landry-Altmann**

*That we do now adjourn at 5:17 PM.*

**Carried.**